



Wildlife and Infrastructure (WIN) & Birds of Prey (BOPU) Units Field Officer Vacancy

PURPOSE OF THE POSITION:

The Endangered Wildlife Trust (EWT) is one of the largest biodiversity conservation NPOs in southern Africa. The EWT's Wildlife and Infrastructure Unit (WIN) supports the nine landscapes to promote sustainable infrastructure development projects that are wildlife friendly to safeguard biodiversity in critical landscapes. For WIN, the position's primary responsibilities are to lead on all wildlife interactions trainings and field investigations involving wildlife and infrastructure. The EWT's Birds of Prey Unit aims to conserve threatened raptors across the nine landscapes. For BOPU, the position's main responsibilities are to respond to human-wildlife conflict involving birds of prey, and to engage with nature conservation authorities, the public, farmers and other landowners, to conserve and protect raptors.

Responsibilities and tasks:

Strategy & Planning

- Contribute to the implementation of the WIN and BOPU strategies in the Northern Cape
- Plan monthly and quarterly for the relevant project activities

Fieldwork duties

- **WIN:** Provide subject matter advice to wildlife issues on infrastructure e.g. bird nests, electrical faults
- **WIN:** Investigate any wildlife-powerline interactions on the Generation sites, Transmission and Distribution lines, and compile an investigation and recommendation reports
- **BOPU:** Respond to reports of grounded/injured/dead raptors, to establish the cause of mortality/injury, and respond appropriately and quickly when birds are still alive
- **BOPU:** Plan and implement raptor nest monitoring, raptor ringing, vulture wing tagging and GPS tracking, as well as other monitoring and research activities in the region. Must be willing to travel and spend time at field sites, including in the Kalahari
- **BOPU:** Type up data, and share datasets timeously with the BOPU team
- **BOPU:** Plan and conduct education and outreach activities for the BOPU/EWT, representing BOPU & WIN at relevant roadshows, meetings and fora

Liaison and Networking

- Promote a positive EWT image
- Maintain good liaison and positive relations with EWT staff at all levels
- Give presentations or posters at relevant meetings, functions, workshops, and conferences
- Assist or represent EWT at the various biodiversity and energy forums with the WIN manager's support, and at relevant conservation meetings with the BOPU manager's support

Fundraising & Communication

- Preparation and drafting of regular popular articles for a variety of media, including in-house publications, the EWT website (Conservation Matters), media releases and other media, including social media, as required from time to time
- Strengthen and maintain critical partnerships necessary for effective project implementation
- Provide excellent service to existing partners to open new opportunities

Administration

- Ensure timely delivery of monthly reports, progress reports and workshop/conference/meeting reports
- Track project activities and reporting professional and travel expenses timeously
- Assistance with various administrative tasks as and when required, including the processing of claim forms and other core tasks
- Maintain high standard of administrative duties
- Participate in monthly EWT Conservation Forum meetings and others as required
- Adhere to all EWT policies and procedures
- Adhere to the EWT code of ethics

Qualifications, competencies and interpersonal skills

- The minimum qualifications, competence and skills for this position will include:
- Minimum of a Diploma or Degree in a biological field (e.g conservation, biology) or similar.
- Excellent interpersonal skills.
- Proficiency in all Microsoft Office programs is essential
- Excellent reporting skills.
- Excellent communication skills.

The desired candidate should:

- Be an exceptionally organized and competent person with a passion for conservation
- Have a desire to learn and grow as an individual
- Have good interpersonal skills and an approachable manner
- Be adaptable and flexible application of skills in the working environment
- Can work both as a team member and independently
- Have a high degree of self-motivation and pro-activity.

Level of decision-making, including limitations:

This position falls under the Band C1 - Officers / Field Officers / Administrators in the EWT chosen grading system. The incumbent operates within company policy, subject to support by two dedicated line managers. Consequences of failure will impact internally and externally. Implements strategy within the program under the guidance of the Chief Conservation Officer.

Jobs in this grade are characterised by responsibility for a relatively complex body of either program/project work or significant operational areas where the organization relies on the judgment of the incumbent. The work is subject to supervision. Incumbents in this grade contribute to the organization's strategic understanding of their area of expertise. Consequences of failure will impact internally and, on the organization's, external credibility. Reports to line manager (D or E band), produce results against agreed targets. Initiates change to improve program / project processes. Responsible for who, how and support by availing resources for organizational effectiveness.

Why work for us?

By working for one of the most effective conservation NGOs in the region, working for the EWT offers the opportunity for growth, personal satisfaction, and fulfilment. We are a highly congenial organisation focusing on staff empowerment, individual development, and building strong relationships. This position will be based in the Northern Cape. In line with EWT policies, we offer flexible working hours and arrangements, competitive salary and benefits (in line with our sector), and a chance to be part of a strong team of committed conservationists.

Applicants are requested to submit a CV and a detailed cover letter motivation as to how and why they would be the best possible candidate for this position. Only shortlisted candidates will be contacted within 20 days of the closing date. The EWT reserves the right not to make an appointment. All applications will be treated in the strictest confidence. **Closing date for applications 31 July 2026.** To apply please e-mail your CV to [Application link](#). Applicants who will not have heard from the Endangered Wildlife Trust **by 04 August 2026**, should consider their application unsuccessful.