



**ENDANGERED
WILDLIFE TRUST**
Protecting forever, together.

Field Officer – West Coast and Nama Karoo

Purpose of the job:

This position will have a specific focus on sustainable land management and protected area expansion within the Drylands Conservation Programme focal areas on the west coast and the Nama Karoo. The candidate must be able to communicate (read, write and speak) in Afrikaans.

This position aims to build resilience for the benefit of people and biodiversity. This will be achieved through ground truthing and implementing the landscape-level priority plans for expanding the protected area network through specific focus on Biodiversity Stewardship and exploring alternative options to securing critical biodiversity habitats, improving the ecological integrity of priority sites, developing and implementing post proclamation support and incentives on secured sites, empowering land users and owners in sustainable management practices, identifying and providing community benefit/socio-economic initiatives, increasing awareness of and addressing key threats to biodiversity.

The specialist field officer will also focus on developing management plans and securing sustainable finance opportunities to support post-proclamation support. The position will focus on the following key sites within the Drylands Conservation areas: Northwest section of the west coast, Calvinia and Fraserburg areas or other suitable location approved by the EWT.

Main Responsibilities and Tasks:

- 1) Secure critically important habitat for key species within the focal areas of Northwest section of the west coast, Calvinia and Fraserburg in collaboration with other EWT programmes, government and NGO stakeholders, landowners and communities.
- 2) Collaborate with other stakeholders and NGO's working in protected areas expansion to build sustainability within the Biodiversity Stewardship Programmes.
- 3) Complete biodiversity surveys to include insects, fauna and flora to document species for priority sites and as part of overarching biodiversity surveys within the DCP focal areas.
- 4) Identify, participate in and comment on development applications that could negatively impact on the focal areas.
- 5) Support landowners, both private and communal, in the drafting and implementation of protected areas and species management plans for improved ecosystem/species health.
- 6) Support the implementation and monitoring of community livelihood projects as identified within the focus areas.
- 7) Engage in education and awareness activities for species specific conservation and sustainable land management.
- 8) Assisting with general progress reporting
- 9) Leading and assisting in fieldwork and field expeditions

Other Responsibilities and Tasks:

- Lead and participate in strategic conservation planning initiatives in the target areas.
- Lead and participate in monitoring activities of focal species,
- Host meetings with landowners and develop templates that support habitat and species conservation processes.
- Explore additional conservation opportunities across the focal areas.
- Adhere and implement EWT Health and Safety policies and procedures.

Liaison and networking

- Forge partnerships/relationships with relevant government departments and personnel, facilitate and coordinate landowners and users across programmes where necessary.
- Provide regular feedback on project outcomes through presentations at relevant conferences, meetings, and workshops.
- Maintain good liaison and positive relations with EWT staff at all levels.

Administration

- Adhere to and monitor the budgets of the projects for which the person is responsible.
- Ensure timely delivery of monthly reports and workshop / conference / meeting reports.
- Maintain a high standard of administrative duties (expense claim forms, invoices, etc.).
- Care for and maintain all project assets and equipment for which they are responsible, including the project vehicle, in accordance with EWT policies.
- Implement and adhere to EWT Human Resource policies and procedures.
- Adhere to the EWT code of ethics.
- Attend meetings as required.

Fundraising and marketing

- Work closely with Programme Manager, Senior Conservation Manager & Head of Conservation to identify funding opportunities and develop associated funding concepts and proposals, as required.
- In collaboration with the Program Manager, provide regular project updates to project sponsors and service sponsors as required.
- Ensure that all donor reports on projects for which the person is responsible are completed and submitted on time.
- Contribute to the development of regular popular articles, in collaboration with the EWT communications department, as required.

Qualifications required

The candidate will ideally have the following qualifications and experience:

- Fluent in Afrikaans (speak, read and write).
- Must have prior work experience in arid regions.
- Masters in Conservation biology or environmental science equivalent.
- Qualifications and / or experience in mapping tools.
- Qualification and / or experience in project management.
- 2 to 3 years' work experience in Project Management and the Biodiversity Stewardship initiatives.

4. Why work for us?

By working for one of the most effective conservation, NGOs in the region, working for the EWT offers the opportunity for growth, personal satisfaction, and fulfillment. We are a highly congenial organisation focusing on staff empowerment, individual development, and building strong relationships. This position is based in the Karoo. In accordance with EWT policies, we provide flexible working hours and arrangements, a competitive salary and benefits package aligned with our sector, and the opportunity to join a dedicated team of conservationists.

Applicants are requested to submit a CV and a detailed cover letter of motivation as to how and why they would be the best possible candidate for this position. Only shortlisted candidates will be contacted within 20 days of the closing date. The EWT reserves the right not to make an appointment. All applications will be treated in the strictest confidence. **Closing date: 09 May 2025** To apply please e-mail your CV and a detailed motivation letter to [Application link](#).